

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
NOVEMBER 29, 2016**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231

FLAG SALUTE

ROLL CALL: Dewees, Lischin, Murray, O'Neill, Perri, Piergiovanni, Travagline

APPROVAL OF MINUTES – November 15, 2016

COMMITTEE REPORTS

Councilman Perri - Sewer Inter Local, Planning Board, Senior Citizens

Councilman O'Neill - Court/Violations, FAN, Library, Shared Services

Councilman Piergiovanni – Insurance and Safety, Chamber of Commerce, Municipal Alliance, Northfield School

Councilman Dewees - Buildings/Grounds, Athletic Fields, Bike Path, Veterans' Park, 1st Street Playground, Birch Grove, Public Works, Roads, Engineering, Little League/Babe Ruth, Sign Sub Committee

Councilman Murray - Finance/Collections, Mainland Regional, Economic Development, Traffic Safety

Councilman Lischin – Fire Department/EMS, Inspections, Code Enforcement, Housing/Zoning, Technology/MRHS Channel 2, Cultural Committee, Green Team, Sign Sub Committee

Council President Travagline – Sign Sub Committee

MAYOR'S REPORT

CITY ENGINEER'S REPORT

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
NOVEMBER 29, 2016**

RESOLUTIONS

- 206-2016** Certification of Accumulated Absence Payout
207-2016 Approval of Specifications and Authorization to Proceed with Advertisement for
Bids for the Purchase of Fire Department Hose and Equipment
208-2016 End of Seasonal Assignment Birch Grove Park Employee
209-2016 Authorizing Refund of Overpayment of Taxes
210-2016 Authorizing the Hiring of a Substitute School Crossing Guard
211-2016 To Approve an Application for Use of Facilities
212-2016 Authorization for Negotiated Settlement
213-2016 Authorizing an Agreement for Shared Emergency and Non Emergency Dispatch
Services for the Municipalities of Northfield and the Township of Egg Harbor

PAYMENT OF BILLS \$ 1,333,421.19

MEETING NOTICES

City Council	December 13th	6pm Work Session Regular Meeting Immediately Following
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ADJOURNMENT

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 206-2016**

CERTIFICATION OF ACCUMULATED ABSENCE PAYOUT

WHEREAS, NJAC 5:30-15 establishes rules that govern how local government units manage and finance compensation for accumulated absence time for their respective employees, and

WHEREAS, accumulated absence includes any sick days, vacation days, personal days or other absence time authorized as part of an employer agreement, which is not used by the employee during the allowed period and which is permitted to accumulate over time to the benefit of the employee, and

WHEREAS, the Chief Financial Officer has certified that the funds and authority exists to pay the total accumulated absence, as per the attached schedule, to James Clark who retired from the service of the City effective October 31, 2016.

WHEREAS, the attached certification and documentation are presented to comply with the rules and regulations established by the Local Finance Board.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Northfield, Atlantic County, that the total sum of \$11,369.96 composed of 24.072 Sick Days and 14.5 Vacation days be paid out to James Clark for his unused, accumulated absence time. The balance will be paid over 5 bi-weekly installments as per the attached schedule.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted as a regular meeting of the City Council of Northfield, held this 29th day of November 2016.

Mayor Erland V.L. Chau

Mary Canesi, RMC, Municipal Clerk

CERTIFICATION OF ACCUMULATED ABSENCES

Public Works Supervisor: James Clark

Retirement Date: October 31, 2016

Amount of Payout for unused Sick Leave \$11,369.96

I, Dawn M. Stollenwerk, Chief Financial Officer of the City of Northfield, hereby certify according to NJSA 5:30-15.4 that sufficient documentation has been provided to support the accumulated absence payout to James Clark. Such sufficient documentation is found in the contract agreement between the City of Northfield and the Collective Bargaining Agreement "Government Workers Union, Local 410 for Supervisory Employees" for period January 1, 2015 to December 31, 2017. Further authorization is provided in the City's personnel policy adopted by Ordinance on March 8, 2005. Attached herewith is the copy of the accumulation for the year 2016, reflecting the balances accumulated in prior years and a copy of the calculations and amounts used.

I further certify that funds are available in the 2016 Municipal Budget and in the Accumulated Absence Trust to satisfy this commitment, and are being encumbered against the line item T-24-56-850-008 Accumulated Compensated Absences. This commitment, combined with any other previous commitments does not exceed the appropriation balances available in this line item.

Signed,

Dawn M. Stollenwerk
Chief Financial Officer
Date: November 29, 2016

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 207-2016**

**APPROVAL OF SPECIFICATIONS AND AUTHORIZATION TO
PROCEED WITH ADVERTISEMENT FOR BIDS FOR THE PURCHASE
OF FIRE DEPARTMENT HOSE AND EQUIPMENT**

WHEREAS, specifications for the purchase of hoses and equipment have been submitted by Northfield Fire Department Chief Bruce Cummings, for review and approval by the Council of the City of Northfield; and

WHEREAS, the Council of the City of Northfield is desirous of approving said specifications and authorizing the Municipal Clerk to proceed with public advertisement for bids; and

WHEREAS, funds are available for this purpose.

BE IT RESOLVED, by the Council of the City of Northfield, Atlantic County, New Jersey that the aforesaid specifications for the purchase of fire hoses and equipment are hereby approved and the Municipal Clerk is authorized to proceed with public advertisement for bids.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 29th day of November, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 208-2016**

**END OF SEASONAL ASSIGNMENT
BIRCH GROVE PARK EMPLOYEE**

WHEREAS, City Council approved the appointment of Tina Oriente for the position of Seasonal Concession Stand Clerk at Birch Grove Park beginning May 25, 2016; and

WHEREAS, Tina Oriente's seasonal assignment ended effective November 3, 2016.

NOW THEREFORE, BE IT RESOLVED, that the Governing Body of the City of Northfield does hereby memorialize the end of the seasonal employment assignment of Tina Oriente as of Birch Grove Park Seasonal Concession Stand Employee effective November 3, 2016.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 29th day of November, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 209-2016**

AUTHORIZING REFUND OF OVERPAYMENT OF TAXES

BE IT RESOLVED by the Common Council of the City of Northfield, County of Atlantic, State of New Jersey, those refunds for overpaid taxes pursuant to the following are hereby authorized:

Refund To	Blk	Lot	Property Address	Refund Amount
Lewis, David & Emilie 521 Ridgewood Drive Northfield, NJ 08225	27	12	521 Ridgewood Drive	\$236.99
Total Amount Of Refund:				\$236.99
Refund To	Blk	Lot	Property Address	Refund Amount
Spector, Gabriel 312 So. 24th St Apt. 2-C Philadelphia, Pa 19103-6436	33	57	2097 New Road	\$818.95
Total Amount Of Refund:				\$818.95
Refund To	Blk	Lot	Property Address	Refund Amount
Mosa Real Estate LLC 507 N. Clermont Ave Margate, NJ 08402	164	22	4 E Mill Road	\$224.74
Total Amount Of Refund:				\$224.74
Refund To	Blk	Lot	Property Address	Refund Amount
Wilkinson;Joyce, A & Adams;Dianne 897 Walnut Street Northfield, NJ 08225	65	12	897 Walnut Street	\$180.00
Total Amount Of Refund:				\$180.00
Refund To	Blk	Lot	Property Address	Refund Amount
Lereta, LLC Attn: Refund Department 1123 South Parkview Dr Covina, Ca 91724	157	53	124 E Revere Avenue	\$964.08
Total Amount Of Refund:				\$964.08
Refund To	Blk	Lot	Property Address	Refund Amount
Clark, Albert H. 318 Poplar Avenue Linwood, NJ 08221	160	18	134 E Rosedale Avenue	\$1,362.01
Total Amount Of Refund:				\$1,362.01

Refund To	Blk	Lot	Property Address	Refund Amount
Kaufman, Barry 10 Dani Drive Northfield, NJ 08225	1.02	8	10 Dani Drive	\$3,544.87
Total Amount Of Refund:				\$3,544.87
Refund To	Blk	Lot	Property Address	Refund Amount
Corelogic Real Estate Tax Service P.O. Box 961250 Fort Worth, Tx 76161-9887	81 74 178 76	13 8 31 7	207 Ridgewood Drive 325 W Revere Avenue 414 Shore Road 108 W Oakcrest Avenue	\$1,451.82 \$1,557.38 \$1,634.58 \$2,028.45
Total Amount Of Refund:				\$6,672.23
Refund To	Blk	Lot	Property Address	Refund Amount
Wells Fargo Mortgage 1 Home Campus Mac X 2302-040 Des Moines, Ia 50328-0001	175	64	Bonnie Lee Drive	\$2,100.18
Total Amount Of Refund:				\$2,100.18

BE IT FURTHER RESOLVED, that the Chief Financial Officer and other appropriate officials be and they are herewith authorized to sign the checks to accomplish the refunds authorized.

Michele L. Kirtsos, CTC

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 29th day of November, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 210-2016**

**AUTHORIZING THE HIRING OF A SUBSTITUTE
SCHOOL CROSSING GUARD**

WHEREAS, the need exists within the Police Department to fill the position of substitute School Crossing Guard; and

WHEREAS, an application submitted by Michael Patroni was received; and

WHEREAS, after the interview, the recommendation to hire Michael Patroni was made by Acting Captain of Police Steve Steinecke, and by Crossing Guard Supervisor Debbie Doherty.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Council of the City of Northfield that the hiring of Michael Patroni effective Monday, November 28, 2016, is hereby approved and ratified.

BE IT FURTHER RESOLVED, that compensation for the Substitute Adult School Crossing Guard shall be in accordance with the Crossing Guard Rider Agreement between the City of Northfield and Government Workers Union, Local No. 430.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 29th day of November, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 211-2016**

TO APPROVE AN APPLICATION FOR USE OF FACILITIES

WHEREAS, Mr. Blair Rosenfeld on behalf of Jersey Shore Baseball has properly submitted an Application for Use of Facilities requesting use of the Babe Ruth Baseball Field one day per week from the first week of May 2017 until the first week of October 2017 (Wednesday nights, in conjunction with Joe Bunting); and

WHEREAS, Mr. Blair Rosenfeld has submitted said field use application in anticipation of sponsoring a team in the Mens' Senior Baseball League; and

WHEREAS, the President of the Babe Ruth Baseball of Northfield has advised that the field use request can be granted, with specific dates to be determined based upon the future needs of the Babe Ruth Baseball program.

THEREFORE, BE IT RESOLVED, that the City Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Mr. Blair Rosenfeld subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 29th day of November, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO.212-2016**

AUTHORIZATION FOR NEGOTIATED SETTLEMENT

WHEREAS, in 2016, a complaint was filed on behalf of Nick D'Alessandro against the City of Northfield and the City of Linwood in accordance with the provisions of the Open Public Records Act, N.J.S.A. 47:18-1.1 et seq; and

WHEREAS, a Settlement has been reached whereby the municipalities have agreed to release the requested records; and

WHEREAS, the applicable statute provides for the reimbursement of counsel fees to Plaintiff's counsel in such cases; and

WHEREAS, the total counsel fees incurred by Donald Doherty are in the amount of \$5,348.56, which will be divided equally between the Cities of Northfield and Linwood with \$2,674.13 payable by each; and

WHEREAS, the Council for the City of Northfield is desirous of approving an authorizing said settlement, inclusive of payment of counsel fees to Donald Doherty in the amount of \$2,674.13;

BE IT RESOLVED, subject to the negotiation and preparation of a Settlement Agreement and/or a Stipulation of Dismissal with Prejudice acceptable to the City Solicitor, the Settlement with Nick D'Alessandro, the provision of the requested documents and payment of counsel fees to Donald Doherty in the amount of \$2,674.13 is hereby authorized and approved by the Council for the City of Northfield;

BE IT FURTHER RESOLVED, that the Chief Financial Officer of the City of Northfield is authorized, empowered and directed to issue a draft in the amount of \$2,674.13 payable to Donald Doherty on behalf of the City of Northfield in full and final consideration for counsel fees pursuant to New Jersey Statutes for the specified claim and the Mayor of the City of Northfield is hereby authorized to execute any and all documents accomplishing said Settlement.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 29th day of November, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 213-2016**

**AUTHORIZING AN AGREEMENT FOR SHARED EMERGENCY
AND NON-EMERGENCY DISPATCH SERVICES FOR
THE MUNICIPALITIES OF NORTHFIELD
AND THE TOWNSHIP OF EGG HARBOR**

WHEREAS, N.J.S.A. 40A:65-1 provides in part that two or more municipalities may enter into an agreement to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, the City of Northfield and Township of Egg Harbor have negotiated and agreed upon the terms and conditions of such an agreement; and

WHEREAS, a written agreement, specifying those terms and conditions, has been prepared and has been reviewed, which agreement is entitled "Shared Services Agreement for Dispatch Services"; and

WHEREAS, the City Council of the City of Northfield is desirous of ratifying this agreement and authorizing its execution.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Northfield that the agreement entitled "Shared Services Agreement for Dispatch Services" be and hereby is approved for execution; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk be and are hereby duly authorized, empowered and directed to execute this Agreement with the Township of Egg Harbor for the shared emergency and non-emergency dispatch services.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 29th day of November 2016.

In witness hereof, I have hereunto set my hand and official seal this 29th day of November 2016.

Dated: _____

Mary Canesi, RMC, Municipal Clerk

Erland V.L.Chau, Mayor